

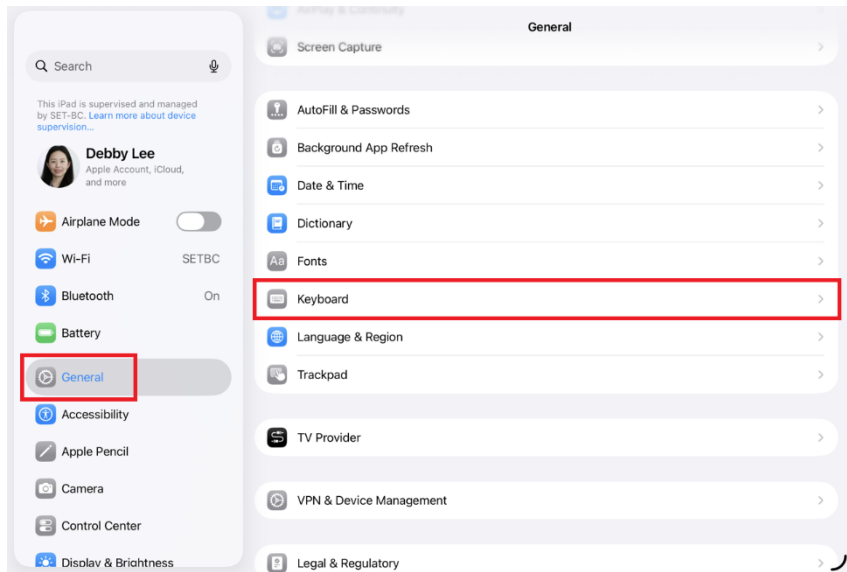
Speech-to-Text (iPad)

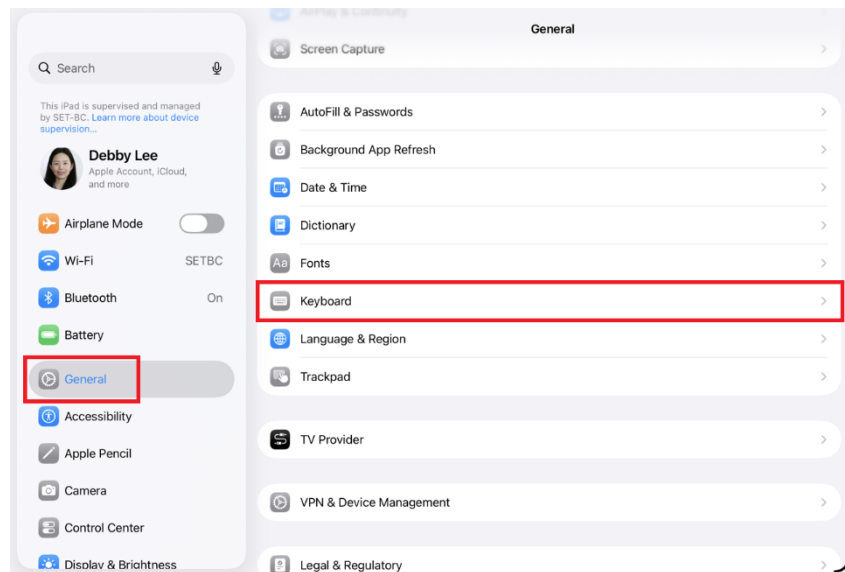
Introduction

Speech-to-Text on the iPad (also called Dictation) allows users to speak instead of type, converting spoken words into written text in real time. It supports faster writing and makes it easier to complete written tasks across apps. The following instructions outline how to access and use this feature on an iPad.

Steps to Follow

Step	Instruction	Visual Depiction
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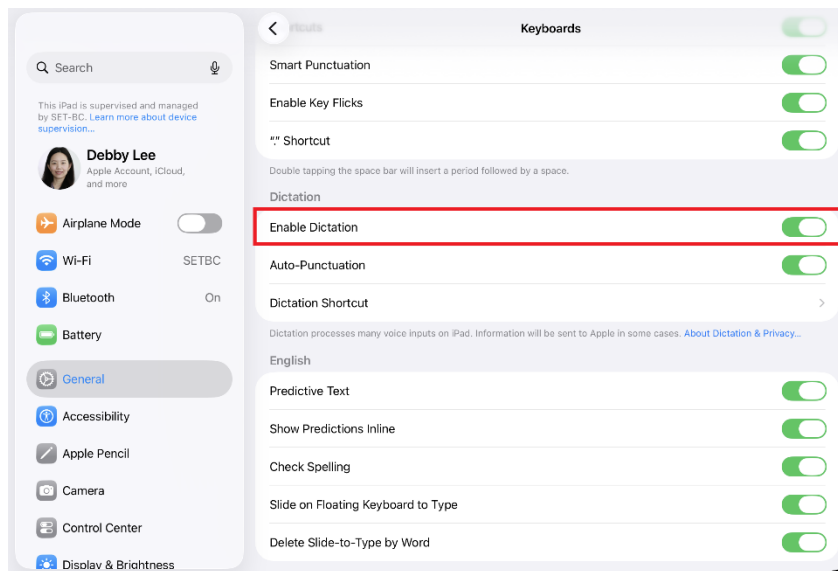
1	On your iPad, go to Settings > General > Keyboard .	
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Step	Instruction	Visual Depiction
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2	Scroll down to the Dictation section.	
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Toggle on **Enable Dictation**.



3	The iPad can automatically insert basic punctuation as you speak. You can also say specific punctuation commands, such as “question mark,” “comma,” or “new line.”	
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Turn on **Auto-Punctuation** to enable automatic punctuation while using Speech-to-Text.

