

Tutorial: OrbitNote

Introduction

This tutorial provides an overview of how to access and use the OrbitNote tool to read, edit, and extend learning with PDFs. This tool is available as a website and Chrome extension. It allows students to use many of the Read&Write for Google Chrome tools and supports with PDFs.

Learning Objectives

Completing this tutorial will give you experience:

- Activating your OrbitNote account.
- Accessing Orbitnote tools on PDFs.
- Activating the OrbitNote extension on your Google Chrome browser.

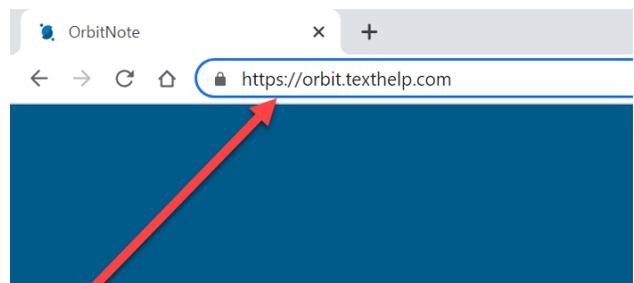
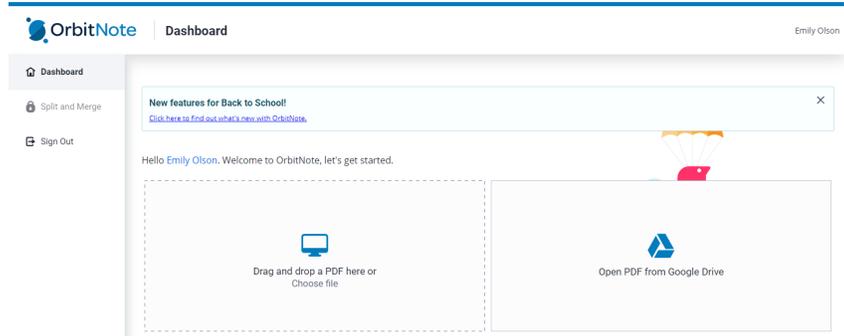
This tutorial assumes that

- You have a Google account and use the Google Chrome browser.
- You have registered for and accessed Read&Write.
- You have familiarity with some of the tools on the Read&Write toolbar.
- You have internet access.

Case Study

You teach a classroom of diverse students who would benefit from extra literacy support. Your teaching content includes lots of PDFs, and you would like students to be able to access, comprehend, and work on these PDFs on their computers. OrbitNote will allow students to have PDF content read aloud, translated, defined, and to dictate, draw, type, and interact with the PDFs in other ways.

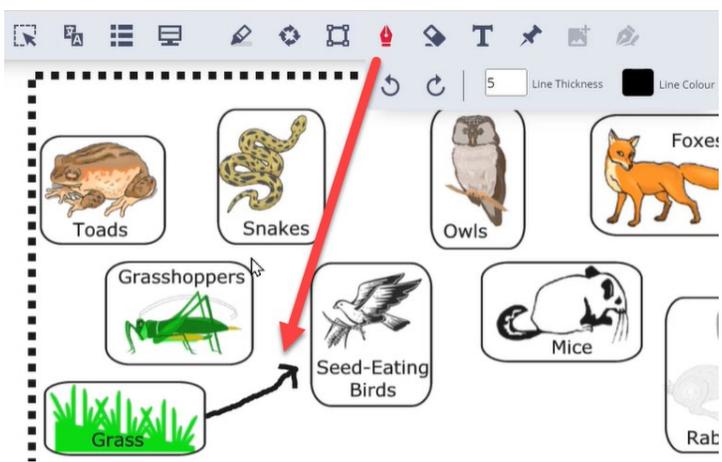
Steps to Follow

| Step | Instruction | Visual Depiction |
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| 1 | Open your Chrome Browser, and navigate to the OrbitNote website (https://orbit.texthelp.com/) |  A screenshot of a Chrome browser window. The address bar shows the URL 'https://orbit.texthelp.com'. A red arrow points to the address bar. The browser tab is labeled 'OrbitNote'. |
| 2 | Select your account type (Google, Microsoft, or Unilogin) and log in. If it is your first time logging in, you will be prompted to allow permissions. Select "Allow" and you will be sent to the Orbitnote dashboard. |  A screenshot of the OrbitNote login page. It features the OrbitNote logo at the top. Below the logo, it says 'Hi there! Since this is the first time you've used OrbitNote, we need you to authorize with one of these providers:'. There are three buttons: 'Sign in with Google', 'Sign in with Microsoft', and 'Sign in with Unilogin'. |
| 3 | From the dashboard, you can choose to drag and drop or click to upload a PDF saved locally on your computer or from your Google Drive. |  A screenshot of the OrbitNote dashboard. The user is logged in as 'Emily Olson'. The dashboard has a sidebar with 'Dashboard', 'Split and Merge', and 'Sign Out'. The main content area shows a notification for 'New features for Back to School!' and a welcome message: 'Hello Emily Olson. Welcome to OrbitNote, let's get started.' Below the message are two large boxes: 'Drag and drop a PDF here or Choose file' and 'Open PDF from Google Drive'. |

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| 4 | Once you open your PDF with OrbitNote enabled, you will notice many icons similar to those you've used with Read&Write for Google Chrome, but enabled for PDF use. |  |
| 5 | The speech tools are Click to Speak, Play, Pause, and Stop. |  |
| 6 | Dictionary, Picture Dictionary, Screenshot Reader, Translator, Vocaulary List, Screen Mask, Highlights, and Collect Highlights tools all work the same way as with Read&Write for Google Chrome. Please see other tutorials for more information on these tools and how they work. |  |
| 7 | Unique to OrbitNote are the PDF supports on the right side of the toolbar. |  |

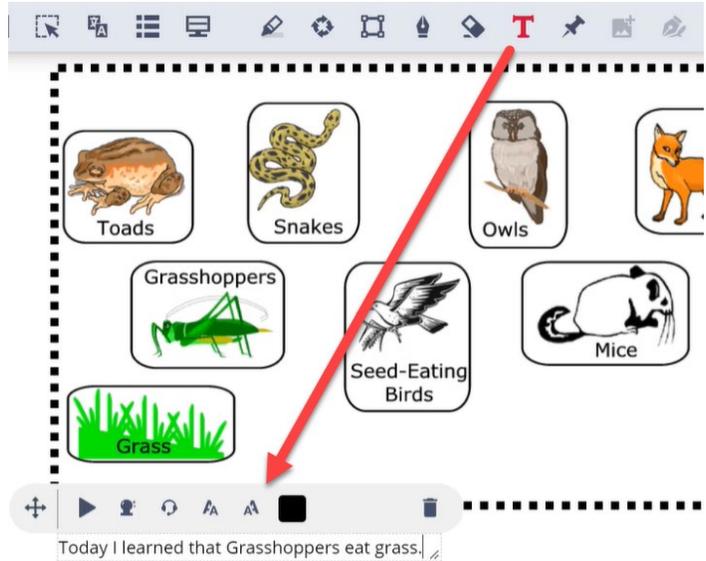
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| 8 | <p>The shapes tool allows users to draw shapes. This can be especially useful for creating text boxes, shapes for Math, diagrams, or infographics. To delete a shape, select the eraser and then the shape</p> | <p>A screenshot of a drawing application's toolbar and a shapes palette. The toolbar at the top contains various drawing tools. Below it, a shapes palette is displayed with rounded rectangular boxes containing illustrations of: Toads, Snakes, Owls, Foxes, Grasshoppers, Seed-Eating Birds, Mice, and Rabbits. A red arrow points from the shapes tool icon in the toolbar to the shapes palette.</p> |

9 Freehand drawing allows you to draw anything freehand, which is great for diagrams, labelling, or drawing within PDFs. The eraser can also be used to erase drawings.

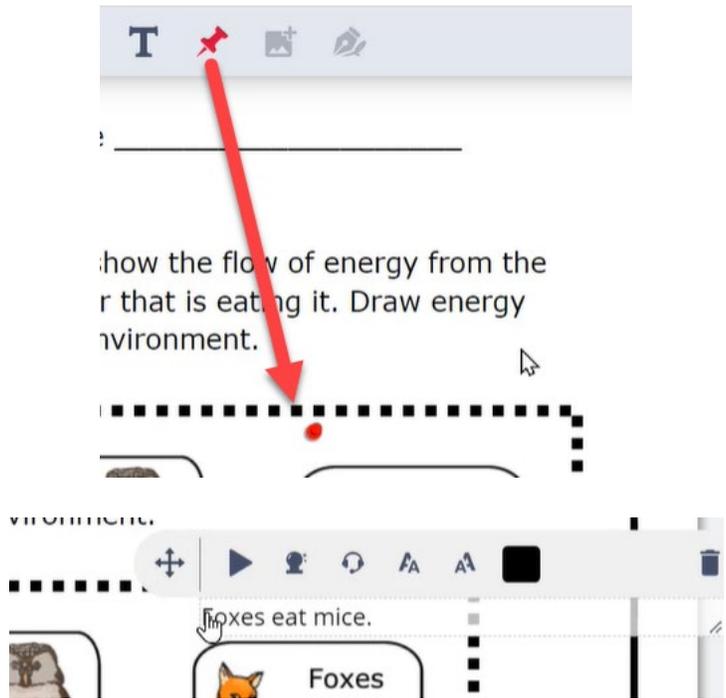


Step Instruction Visual Depiction

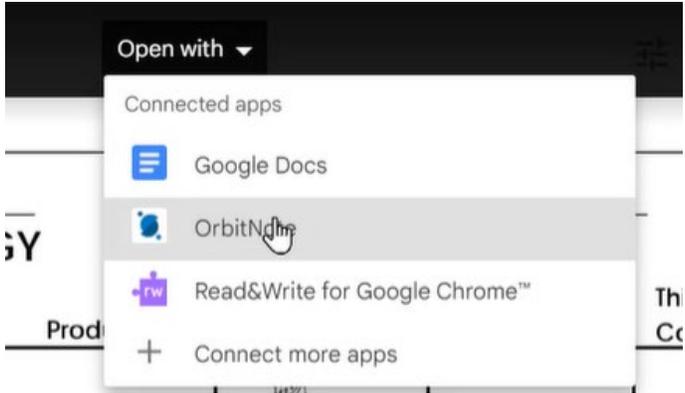
10 The text box tool allows you to add text to the PDF. Many supports are available within this tool, including play to hear content read back, word prediction, Talk & Type to dictate, and customizable font sizes and colours. To dispose of a draft, select the delete icon on the right.

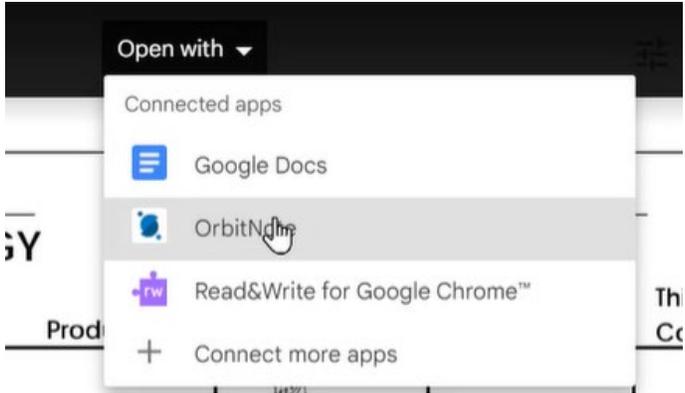


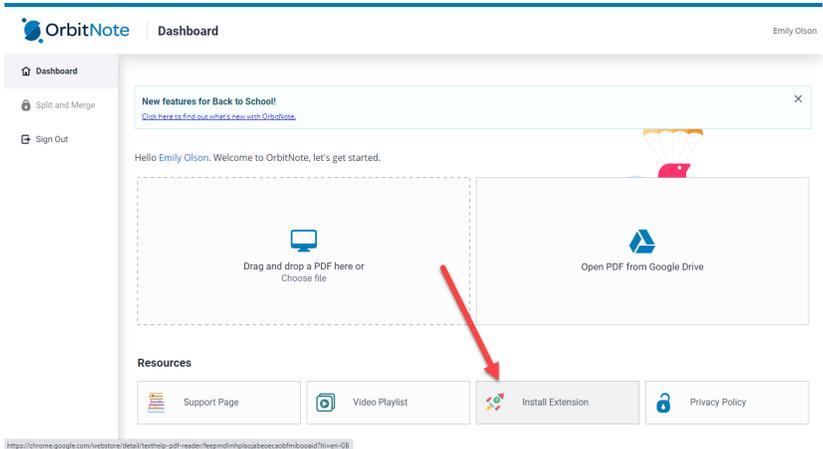
11 The pushpin allows you to add an expandable point of information to the PDF. This is great for reducing clutter on assignments and adding interactivity. All of the text support features from the text box tool are also available here.

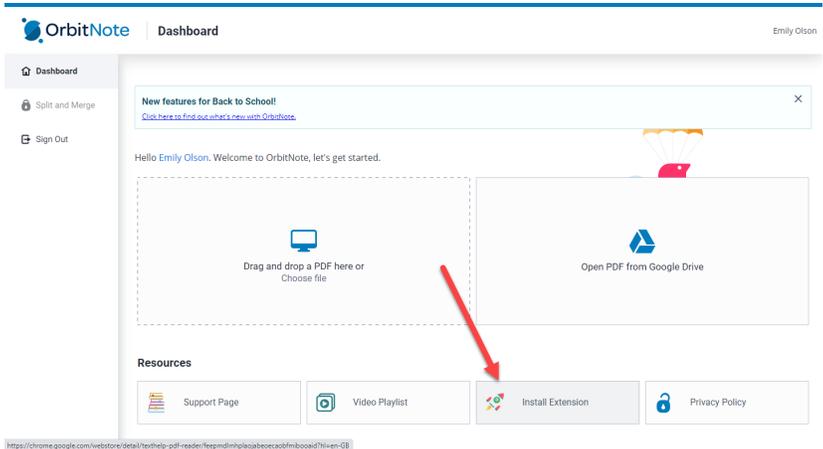


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| 12 | <p>There are a few different ways that you can access the OrbitNote tools to use with your PDFs. As well as methods from Step 3, you can access OrbitNote from any PDF saved in your Google Drive by opening the PDF, selecting “Open With”, and choosing OrbitNote.</p> |  |
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| 13 | <p>To access OrbitNote with a web PDF, or when using OneDrive, you must enable the OrbitNote Chrome Extension. From the OrbitNote dashboard, under resources select “Install Extension”. You will need to select “Add to Chrome”, and the extension will be added to the top right corner of your browser.</p> |  |
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| 14 | To learn more about the Read&Write for Google Chrome extension, view the other demonstrations and tutorials available in our SET-BC Read&Write course. Visit www.setbc.org/resources | |
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