

Read&Write for Google Chrome – Highlighter, Clear Highlights, and Collecting Highlights

Introduction

The Highlighter tools can help users highlight, organize, and categorize selected text in four different colors. The Clear Highlights tool will erase any selected highlights. The Collect Highlights tool will gather the chosen highlights, allow the user to choose only certain colors, or all, and create a new Google document with all the highlights. This ability allows students to efficiently extract text when conducting research, or to extract words they may not understand.

Learning Objectives

Completion of this tutorial will give you experience with the following:

- Highlighting text with various colors
- Clearing highlights
- Collecting Highlights in a new document

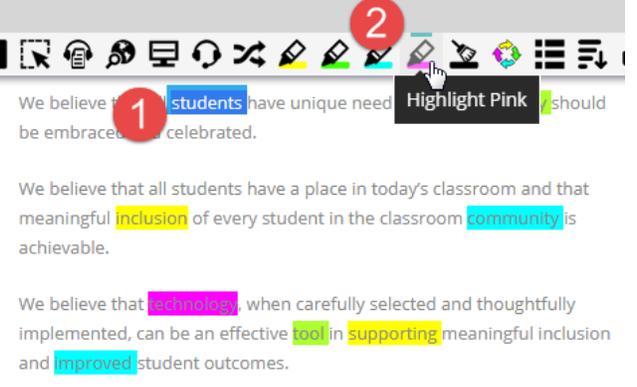
This tutorial assumes:

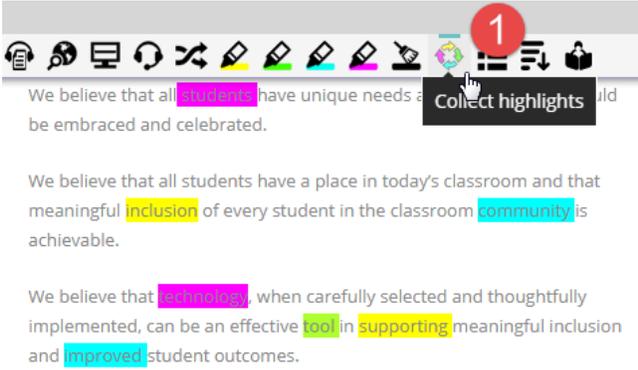
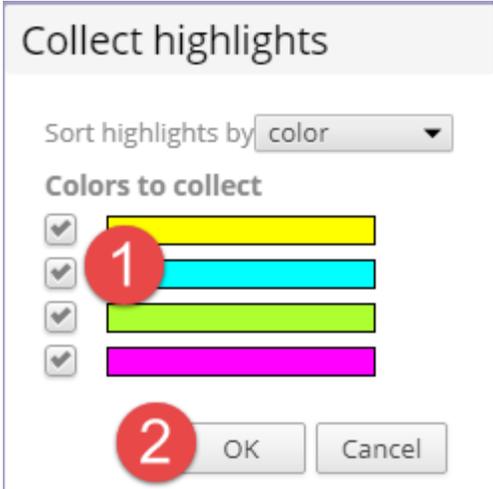
- Access to Google Chrome browser on a Windows, Mac or Chromebook computer and NOT a tablet.
- Read&Write extension for Google Chrome is installed.
- Access to the premium features. Click [here](#) to find out how.
- Access to the internet.

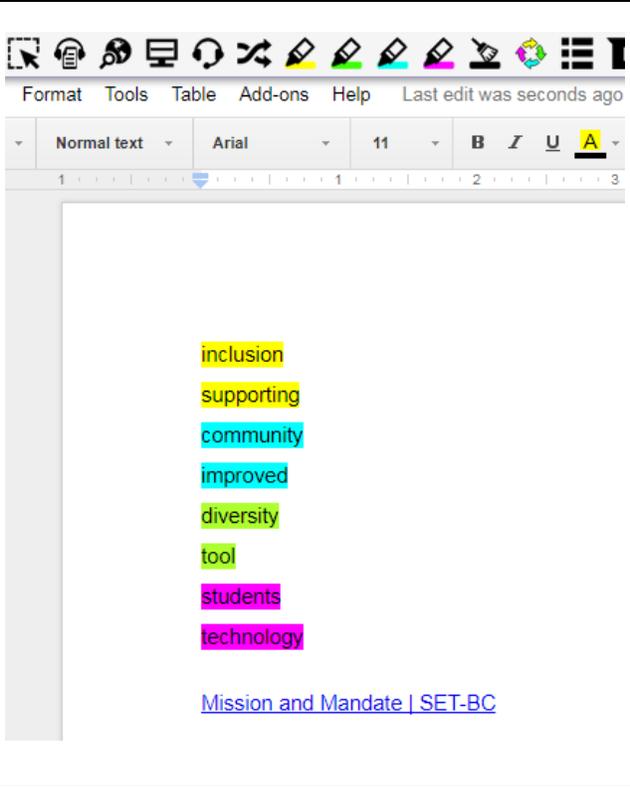
Case Study

Sean is a student in Science class who is completing a project on diseases and viruses. While conducting research on his assigned topic, he decides to highlight all that causes in one color, symptoms in another color, and treatments in a different color. After completing all the highlights, he uses the Collect Highlights tool to gather all the research he has done, and to export it into a new document. Now this document has become a great tool for him to use as he is organizing his project. He uses the Clear Highlights tool anytime he has made a mistake, or to erase his highlights when he is done.

Highlights using Read&Write for Google Chrome

<p>1</p>	<p>Open a web page in your Chrome Browser. (1)</p> <p>Ensure that the Read&Write Chrome extension is running by locating the purple R&W icon will appear in the top right hand corner.</p> <p>Click on the icon (2) to activate the Read&Write toolbar.</p>	
<p>2</p>	<p>Select the text to be highlighted (1).</p> <p>Click on a <i>Highlighter</i> color icon of your choosing (2).</p>	

<p>3</p>	<p>After you have completed highlighting, Click on the <i>Collect Highlights</i> icon (1).</p>	 <p>We believe that all students have unique needs and abilities that should be embraced and celebrated.</p> <p>We believe that all students have a place in today's classroom and that meaningful inclusion of every student in the classroom community is achievable.</p> <p>We believe that technology, when carefully selected and thoughtfully implemented, can be an effective tool in supporting meaningful inclusion and improved student outcomes.</p>
<p>4</p>	<p>Choose which color highlights to collect (1). Click <i>OK</i> (2).</p>	 <p>Collect highlights</p> <p>Sort highlights by color</p> <p>Colors to collect</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <p>2 <input type="button" value="OK"/> <input type="button" value="Cancel"/></p>

<p>5</p>	<p>A new Google document will open after a few seconds with your highlights in order by color (1).</p> <p>The source will also appear below the listed words.</p>	
<p>6</p>	<p>Select the highlights you wish to clear from your original page (1).</p> <p>Click the <i>Clear Highlights</i> icon (2).</p>	