

# Kurzweil 3000 (Win) v.20 Customizing Reading and Writing Environment: Customizing the Right Mouse Button

## Introduction

Kurzweil 3000 is reading and writing software that has many features designed to support students who are struggling with reading comprehension and written output. The program can be used as a word processor or it can be used to scan documents, like textbooks or worksheets, which can then be read aloud or completed within the program. Students with a wide variety of abilities and challenges can use Kurzweil 3000 effectively. The variety of learning needs can be best accommodated by customizing the program's reading and writing environment. While completing this tutorial, you will learn how to customize the toolbars, the right mouse button menu, and the Tools Options.

## Learning Objectives

Completing this tutorial will give you experience:

- Customizing the right mouse button menu items

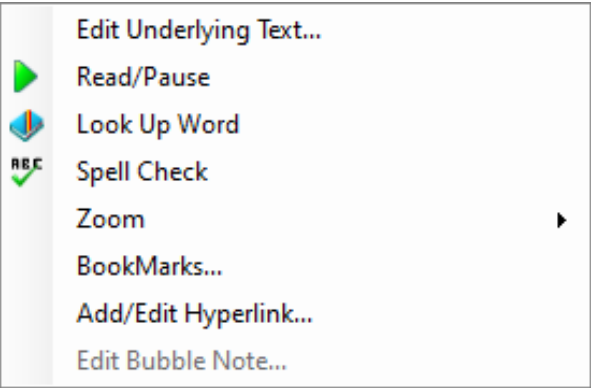
## This tutorial assumes that

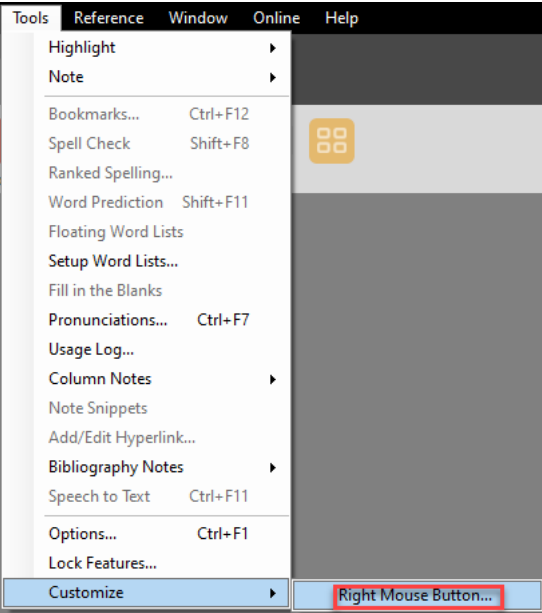
- Kurzweil 3000 version 20 for Windows is installed on your computer. If you do not have the program already installed, please refer to the installation and registration instructions that came with your software.
- Your computer system supports audio output either through speakers or a headset.

## Case Study

Ms. Franklin is supporting five different students who struggle with reading and writing. The students range in grade from Grade 3 to Grade 7. Each student has his or her unique profile of literacy strengths and challenges. For example, her Grade 4 student is a high functioning student with Autism Spectrum Disorder. He uses the program for written output. Since he often perseverates on setting options such as font type and size, she has customized his toolbar set up to give him access to only those tools he absolutely needs. She also works with a Grade 6 student who has a physical handicap limiting her ability to complete tests and worksheets. This student is able to scan her own materials but found using the toolbars tiring, so Ms. Franklin customized the right mouse button menu to put features she needed right where she needed them in the document. She also added some additional tools to her test taking toolbar set up (e.g. the red circle tool) so she could complete multiple choice questions without having to add text boxes or use the highlighters. In this way, when her students sign into Kurzweil 3000, each has his or her own user settings.

## Customizing the Right Mouse Button

Step	Instruction	Visual Depiction
1	<p>While the toolbars are a very handy and visual way for students to access Kurzweil 3000’s various features, there are times when it would be more efficient to access a feature without having to go back and forth to the toolbar area. For example, when a student is completing a test by adding text boxes to blanks.</p> <p>By default, when you <b>right-click</b> anywhere on a text file, this context menu opens up... Depending on what you have selected on your file, some items might be greyed out or not available.</p>	

2	<p>Go to Tools -&gt; Customize... -&gt; Right Mouse Button ...</p>	
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Step	Instruction	Visual Depiction
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3 By clicking on items that are highlighted in blue, you deselect them (take them off the list). Clicking on items that are not selected (white) will add them to the right mouse button list.

**Note:** Adjusting the right mouse button only makes sense if the Right Mouse button menu is enabled (checkbox at bottom of the window).

Once you have selected which items you want to appear on the menu, click OK to close the window.

Now, **right-click** somewhere on your document to see the menu changes.

