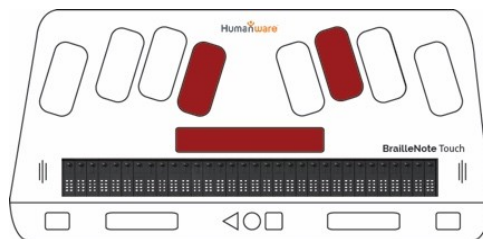


BrailleNote Touch Plus 2.3 - KeyWord: Closing a Document

1

To **close a document** properly after saving, press **Spacebar and E** (spacebar 1+5) for Exit.

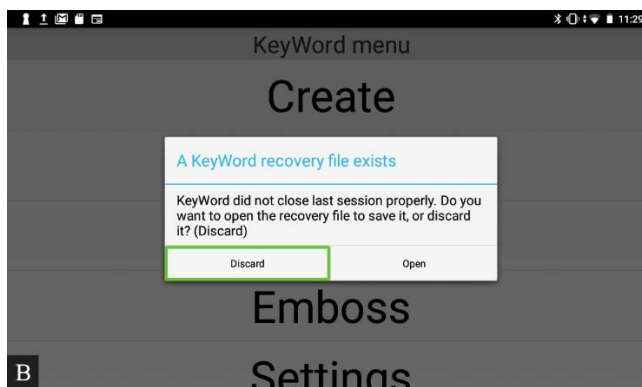


Space + E

2

If you leave KeyWord without exiting properly, the next time you open a document you will receive a message saying “**a KeyWord recovery file exists.**” You will be prompted to Discard or Open the file.

If you already saved this file the last time you had it open, you can discard this duplicate file. If you are unsure if you saved it, you can open it to check.



3 To delete any duplicate copies, open your Documents folder. After ensuring that these are in fact duplicates, you can navigate to the one you want to delete, then long press the square context menu button.

Navigate in the Context Menu to **Delete** and select it. In the pop-up window navigate to 'OK' and select it. You will hear "KeyFile deleted" and land back in the document file list.

The shortcut to Delete a file from the Documents folder is Backspace + Dot 2+3+5=6.

